



**Academic Year 2024-25**

**Student Grievance Redressal Cell**

Ref.No: IIMS/2023-2024

Date: 07/10/2024

**Notice**

The Meeting of the Student Grievance Redressal Cell is scheduled on **Wednesday 09 Oct-2024 at 3:00 p.m.** at the Meeting Room (Think Tank). All members are requested to be present for the said meeting.

**Agenda of Meeting:**

- Overview of the meeting objectives
- Overview of Recent Grievances & action taken
- Discussion on Common Grievance Trends
- Induction of New Student & Faculty Members to the committees
- Action Items and Assignments

Sr. No.	Name	Designation	Role	Signature
1.	Dr. Shivaji Mundhe	Director	Chairperson	
2.	Dr.Vandana Mohanty	Associate Professor	Teacher Representative	
3.	Dr. Pushpraj Wagh	Assistant Professor	Teacher Representative & Convenor	
4.	Dr.Sachin Misal	Assistant Professor	Teacher Representative	
5.	Mr. Pavan Sharma	Assistant Professor	Teacher Representative	
6.	Mrs. Aditi Chiplunkar	Admin Officer	Non-Teaching Representative	
7.	Dr. Sachin Borgave	Director, Pratibha Institute of Management	External Member	
8.	Ms.Nilofer Shaikh	Student Counsellor	Non –Teaching Representative	
9.	Mr.Jayakrishnan Prakash	MBA-SY Student	Student Representative	
10.	Ms.Ankita Fere	MCA-SY Student	Student Representative	

A representative from among students of the college to be nominated by the Director based on academic merit / excellence in sports / performance in co-curricular activities – As and when required -Special Invitee will be taken.



Yashaswi Education Society's

Reg No. Maha. : 417/2007/Pune

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and Affiliated to Savitribai Phule Pune University)

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## Minutes of Meeting

### Student Grievance Redressal Cell

Ref.No.IIMS/23-24

Date: 10/10/2024

Time: 3.00-3.30 PM.

The meeting of the Students' Grievances Redressal Committee started at 3.00 pm. under the Chairmanship

Dr. Shivaji Mundhe (Chairperson). The Chairperson welcomed all the committee members and introduced the Faculty & student's representatives & also highlighted the importance of student grievance committees.

1. The minutes of the previous meeting were reviewed & read the Recent Grievances action taken & also check all action items were confirmed as completed or discussed further if outstanding.

2. The Director briefed Communication and Transparency that the effectiveness of current communication strategies with students regarding grievance & Review of actions taken to address these grievances. Discussion of any outstanding issues.

3. Dr.Vandan Mohanty discuss the Identifying Common Trends in Grievances & Discussion on recurring or common issues raised by students, Potential root causes of these trends & Strategies to mitigate these issues proactively.

4. Dr.Vandana Mohanty, the IQAC Coordinator, review all the documents which faced problems by students and giving suggestion to maintain all the necessary documents & solving the problems faced by students including Examination Grievance

5.Dr.Vandan Mohantye welcome the New Students committees members from First year of MBA & MCA Student Mr.Sajan Tayade ,Ms.Pooja Masal ,Mr.Kalpesh Mahjan & External Member Ms.Pallavi Thithe,Librarian-Mr.Sandeed Kshrisagar & Also highlighted the Roles and responsibilities for new members.

6.The meeting concluded by DrVandana Mohanty with a vote of thanks to the Chair as there was no other matter to pursue.



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Website. : www.iims.ac.in E-mail : info@iims.ac.in

**Following members were present for meeting:**

Sr. No.	Name	Designation	Signature
1.	Dr. Shivaji Mundhe	Director	
2.	Dr.Vandana Mohanty	Associate Professor	
3.	Dr. Pushpraj Wagh	Assistant Professor	
4.	Dr.Sachin Misal	Assistant Professor	
5.	Mr. Pavan Sharma	Assistant Professor	
6.	Mrs. Aditi Chiplunkar	Admin Officer	
7.	Dr. Sachin Borgave	Director, Pratibha Institute of Management	
8.	Ms.Nilofer Shaikh	Student Counsellor	
9.	Mr.Jayakrishnan Prakash	MBA-SY Student	
10.	Ms.Ankita Fere	MCA-SY Student	

**Invitee:**

Sr. No.	Name	Designation	Signature
1	Ms.Pallavi Thithe	Adv.AVK Law Associate	
2	Mr.Sandeep Kshrisagar	Librarian-Memembr	
3	Mr. Sajan Tayade	MBA –FY Student	
4	Ms.Pooja Masal	MBA –FY Student	
5	Mr.Kalpesh Mahjan	MCA –FY Student	