



Internal Quality Assurance Cell (IQAC)

Date: 05th July, 2021

Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting to be held on, 15TH JULY 2021 at 11.30 am through online mode. Presence of all members of IQAC is solicited.

Agenda of the Meeting:

Sr.No	Agenda
	Review of last Minutes of Meeting and Action Taken Report.
1	Teaching Learning during Pandemic.
2.	AQAR-2019-2020 Submission Status.
3	Academic Overview
4	Students Feedback Collection and Analysis
5.	Organising Parent's Meet.
6.	Approval of Value Added Courses with UOP.
7.	Innovation Cell –Impact Lecture Series.
8	Review Of Placement of Students
9	Proposal for Starting MCA Programme and Research Centre at the Institute.
10	Analysing the Library Requirements- Enhancing Library Resources-MCA & Research Books
11	Planning Research Methodology Workshop.
12	Review of Best Practices and Institutional Distinctiveness
13	Criteria Wise Review and Action Taken Report of activities.
14	To discuss on the conduct of offline classes.
15	To discuss any other matter with the permission of the chair.

Copy to-

1. All Members of the IQAC Committee
2. Copy to Mr Makrand Kulkarni, Management Trustee, Yashaswi Education Society.
3. Copy to Dr. Bharat Kasar, Director, Camp Education Society's Institute of Management.
4. Copy to Dr Balaji Gopalan, Asia Pacific Human Resources Director @ Carraro India Carraro India Ltd. Pune plant, India. B2/2 MIDC Ind. Area Ranjangaon
5. Copy to Dr Santosh Bhawe, Pune Cantonment, Mundhwa Pune - 411 036
6. IIMS, Office
7. Institute Website

Dr. Shivaji Mundhe
Director

International Institute of Management Science
Chinchwad, Pune - 411 033



**YASHASWI EDUCATION SOCIETY'S
INTERNATIONAL INSTITUTE OF MANAGEMENT SCIENCE**

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Minutes of the IQAC Meeting

Date-15/07/2021

The Meeting of the IQAC Members was held on 15th July, 2021 online at 11.30 am.

Following Members were present-

Sr. No	Name of the member	Designation
	➤ Chairperson	
1	Dr. Shivaji D. Mundhe	Director, IIMS
	➤ Members from Management	
2.	Mr Makarand Kulkarni	Treasurer, Yashaswi
	➤ Co-ordinator of IQAC	
3.	Dr. Vandana Mohanty	Asst. Professor
	➤ Nominee from Local Societies, Students and Alumni	
4	Dr. Bharat Kasar	Local society member
5	Mr Ganesh Kalshetty	Student representative
	➤ Nominee from Industrialist and Stake Holders	
6	Dr. Santosh Bhawe	Industry Representative
7	Ms. Jayashree Sapkal	Stakeholders
	➤ Teacher Representatives	
8	Dr. Pushparaj Wagh	Teacher Representative
9	Mr. Amar Gupta	Teacher Representative
10	Mr Mahesh Mahankal	Teacher Representative
	➤ Administrative Officers	
11	Mr. Pavan Sharma	Head Librarian
12	Mrs Aditi Chiplunkar	Admin Officer.

The following members who expressed inability to attend the meeting were granted a leave of absence-

1. Mr Kiran Bhai Patel, Alumni Representative
2. Dr Balaji Gopalan, Industrialist.

IQAC coordinator welcomed everyone and briefed the committee members about agenda of the meeting. The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

The following points were put forth, discussed, and accepted in the meeting.

Agenda Item 1: Teaching Learning during Pandemic

The Director, IIMS briefed the committee that even in the midst of pandemic and overcoming the limitations, the IQAC has successfully conducted the orientation /Induction programme for the new batch 2020-2022. Further he also briefed about the commencement dates and closure dates of the semester. There was a delay in commencement of the 1st semester due to delay in the admission procedure by DTE.

Agenda Item-2: AQAR-2019-2020 Submission Status

The IQAC Coordinator mentioned about the successful submission of AQAR-2019-2020.

The queries raised/issued and queries solved.

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Agenda Item-3: Academic Overview

The IQAC Coordinator presented the academic calendar and briefed about the academic activities undertaken in the semester. The report on the academic performance evaluation of 1st and 3rd semester students was also presented to the members discussed on the guest lectures to be arranged for the students in this semester. Members recommended names of various experts from Academia and Industry

Agenda Item-4 Students Feedback Collection and Analysis

Dr Sachin Missal briefed about collecting feedback from the students after the completion of the semester. This being a regular process, Dr Sachin Missal is given the responsibility to carry out the process after completion of each semester.

Agenda Item 5- Organising Parent's Meet

The parents meet and feedback responsibility was given to Prof Amar Gupta.

Agenda Item 6- Approval of Value Added Courses with UOP

The approval for starting value added courses was reviewed. Dr Sachin Misal was assigned to follow up the process. Certain Value addition Courses were to be introduced in association with Savitri Bai Phule Pune University.

Agenda Item 7 - Innovation Cell –Impact Lecture Series

The institution has established Institution's Innovation Council (IIC) as per the norms of MHRD Innovation Cell (MIC) of Ministry of Human Resource Development, Government of India. The scheme provides financial assistance to the institutions that are part of the network of Institutions' Innovation council of MoE's Innovation Cell for organizing impact lecture sessions by inviting external experts on innovation, IPR and start up. The task was assigned to Dr Pushpraj Wagh.

Agenda Item 8- Review of Placement of Students

The review of placement status of the students was taken. Dr Pushpraj wagh and Prof Gangadhar Dukare were assigned the responsibility of making a placement brochure.

Agenda Item 9- Proposal for Starting MCA Programme and Research Centre at the Institute.

Application Process for starting MCA Programme is being made to AICTE. Upon qualifying for guide ship and having the requisite number of in-house guides application for starting the research centre was made to SPPU. IQAC members also welcomed the plan to add program of MCA. The Committee took the update what initiatives are taken for research centre and explained the process of starting research centre. They also extended support to guide as and when required in setting up research cell

Agenda Item 10-Analysing the Library Requirements- Enhancing Library Resources- MCA & Research Books

The library was assigned with the responsibility of procuring books for MCA Course and Research Centre.

Agenda-11- Planning Research Methodology Workshop

Dr Shivaji Mundhe with an objective of fostering research practices and to enhance the quantity and quality of research proposed to conduct a workshop for faculties and research scholar.

Agenda -12- Review of Best Practices and Institutional Distinctiveness

The IQAC Coordinator presented a review of the Institutional best practice and Distinctiveness. There was a suggestion of adopting distinctiveness practice every year and the same time continuing with the existing one.

Agenda-13- Criteria Wise Review

The IQAC Coordinator briefed about criteria wise data that have been filled up and the improvements that have taken place.

Agenda 14- To discuss on the conduct of offline classes

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It was announced by the director that no offline classes will be conducted as per the rules of the state government and the SPPU.

Agenda 15 - To discuss any other matter with the permission of the chair.

Industry Expert opined that student corporate mentorship be started. As it will help the students to get insight and knowledge from their seniors in the corporate industry. Further he also expressed changes in the syllabus should be brought so that the students gain knowledge into the short term measures and strategies used by the corporates to come out of the pandemic successfully.

The Director requested the faculty members to work on publishing good quality research articles and to attend ATAL Workshops.

The IQAC Convenor concluded the Meeting and scheduled the next meeting in November. The meeting ended with a vote of thanks by the IQAC Co-ordinator.

IQAC Co-ordinator

Dr. Vandana Mohanty

Director, IIMS

Dr. Shivaji Mundhe
Director
International Institute of Management Science
Chinchwad, Pune - 411 033



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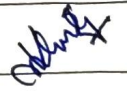

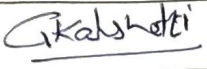



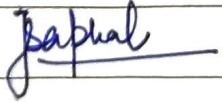

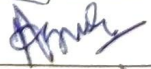
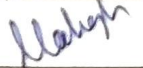

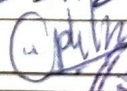
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Date-12/11/2021

The Meeting of the IQAC Members was held on 12th November, 2021 physical mode at 11.30 am.

Following Members were present-

Sr. No	Name of the member	Designation	Attendance
Chairperson			
1	Dr. Shivaji D. Mundhe	Director, IIMS	
➤ Members from Management			
2.	Mr Makarand Kulkarni	Treasurer, Yashaswi	
➤ Co-ordinator of IQAC			
3.	Dr. Vandana Mohanty	Asst. Professor	
➤ Nominee from Local Societies, Students and Alumni			
4	Dr. Bharat Kasar	Local society member	
5	Mr Ganesh Kalshetty	Student representative	
6	Mr. Kiran Bhai Patel	Alumni Representative	
➤ Nominee from Industrialist and Stake Holders			
7	Dr. Balaji Gopalan	Industrialist	
8	Dr. Santosh Bhawe	Industry Representative	
9	Ms. Jayashree Sapkal	Stakeholders	
➤ Teacher Representatives			
10	Dr. Pushparaj Wagh	Teacher Representative	
11	Mr. Amar Gupta	Teacher Representative	
12	Mr Mahesh Mahankal	Teacher Representative	
➤ Administrative Officers			
13	Mr. Pavan Sharma	Head Librarian	
14.	Mrs Aditi Chiplunkar	Admin Officer.	

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Proceedings:

Dr. Mohanty, IQAC Coordinator welcomed each and every member of IQAC, with special mention that all the members have contributed towards the development and quality enhancement through their valuable suggestions and will continue with their ongoing support.

The Minutes of the last meeting held on 15th July 2021 were read and approved.

Agenda –Item No-1- Preparation of Academic Calendar, Class Time Table

With the new semesters commencing, the academic calendar and planning of all academic activities along with the time table and the activities is suggested to be submitted to the director.

Agenda –Item No-2- To Inform about commencement of Classes- 3rd Semester, 1st Semester MBA

As per the SPPU Academic calendar, the 3rd semester will commence from 1st December, 2021 and subsequently after the 1st round of admission the orientation classes for MBA 1st year will start from December 13th 2022.

Agenda –Item No-3- To inform about getting approval for MCA and PhD Courses.

The director shared with the committee members of getting approval for starting of MCA Courses and Research Centre for Ph.D. Courses. Three MCA Faculties are recruited for this AY-2021.

Agenda –Item No-4- To inform about 1st year MCA Admission

The director informed about admitting students for MCA for this Academic Year 2021. The Director informed that admission is under progression and requested all faculty members in Admission Initiatives.

Agenda –Item No-5- To inform about ISO 21001 Educational Audit

The IQAC Co-Ordinator put forth that from this AY 2021, the ISO 21001 is undertaken. The planning and preparation for surveillance audit of ISO Certification should be undertaken with the Internal Auditor.

Agenda- Item No-6- To renew library subscriptions and library requirements

The committee asked to renew subscriptions and to assess library requirements for the upcoming AY-2021. The committee proposed the purchase of books in the library for both the streams of management.

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Agenda- Item No-7- To Upgrade the IT Infrastructure

The committee members discussed about upgrading the IT Infrastructure. With an aim to improve conditions of blended learning the IT Infrastructure of the faculty members should be upgraded.

Agenda- Item-8- Review of formation of Statutory, Non statutory and other committees

The committee emphasized on keeping updates with all the Statutory, Non statutory and other committees. All the meetings should be conducted and MOMs should be updated as per their time schedule.

Agenda-Item-9- Formulation of Research Policy and Research Advisory Committee and Ethics Committee.

The committee emphasized on formulation of research policy for the research centre. A well-documented Research Policy should be presented for approval before the Research Advisory Committee.

Agenda-Item-10 - To organise International Conference and academic collaboration with foreign universities.

The 2ND International Conference through virtual mode is to be organised and academic collaborations should be encouraged. The members discussed about relevant areas of Interdisciplinary research.

Agenda-Item-11 - To encourage students to take up SWAYAM Courses

Students should be encouraged to take up courses with SWAYAM. Prof Mahankal to review and encourage the students to enrol for additional courses apart from their regular MBA Programme.

Agenda-Item-12 - To Publish Research Papers in collaboration with various publishing houses in Peer Reviewed journals with ISSN Number.

The director informed in order to strengthen the Research Publication a tie up should be made to publish research papers received for. International Conference.

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Agenda –Item No-13- To encourage administrative staffs to attend workshops on quality enhancements

The administrative staffs are asked to attend training programs to regularly update themselves with their work process.

Agenda –Item No-14- To complete any of the audit namely Green Audit, Environmental Audit and Energy Audit

Prof Mahesh Mahankal was asked to complete all the required audits as specified under NAAC.

Agenda Item no-13 Incorporating Blended Teaching Learning

The Committee recommended that Blended Teaching Learning should be practised as this teaching method incorporates digital learning with traditional teaching methods, creating a blend between teacher-led and student-driven learning.

Agenda Item no 14- Criteria wise Review and Discussion and filling of AQAR-2021.

Criterion 1: Curricular Aspects

- To monitor successful completion of internal examination for the first year in tune with the changes brought in the Autonomy
- To encourage courses focusing on life skill development
- To execute approved Value- added Courses
- To execute structured feedback on syllabus by students, teachers Alumni and employers in the of autonomy and revised structure of AQAR
- To initiate efforts to allow interdisciplinary elective courses amongst existing courses in the institution without affecting current system and workload and credits.

Criterion 2: Teaching, Learning and Evaluation

- To improve upon efforts to identify slow and advanced learners
- To organise program to orient teachers about mapping PO's, PSO's, and CO's

Criterion 3: Research, Innovations and Extension

- Arranging Meetings with Advisory Committee and Ethics Committee

- Workshop on Scopus/UGC CARE Journal Publication

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- To organise workshop on Research Methodology in Humanities as well as for commerce

Criterion 4: Infrastructure and Learning Resources

- To subscribe and create Knimbus Digital Library E-Book Portal that will address the points of library services. This single platform can get all UG and PG Curriculum Books. It will be important hub for academic and research contents
- To renew the ProQuest Database for the next financial year
- To promote quality research culture library has decided to subscribe Scopus database.
- To state-of-the-art Psychology Laboratory.
- College has planned for better outdoor sports facilities

Criterion 5: Student Support and Progression

- To organise programs to build soft skills
- To organise programs to strengthen life skills like Health and Hygiene, Yoga etc.
- To organise activities for creating awareness of trends in Technology

Criterion 6: Govt. Leadership and Management

- To encourage faculties to write in UGC Care/Scopus Journals and present papers in International Conference.
- To Continue Monitoring Execution Of learning through SWAYAM.
- To continue making necessary arrangement to start offline lectures as per guidelines of Government and SPPU in consideration with covid guidelines.

Criterion 7: Institutional Value and Best Practices

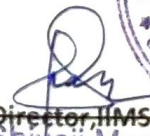
- To prepare for all necessary audits as mentioned in NAAC Guidelines.
- To review institutional best practices and distinctive practices time to time.

Agenda Item no-17 to discuss any other matter with the permission of the chair

IQAC members approved all the proposal and suggested to prepare the action plan


IQAC Co-ordinator

Dr Vandana Mohanty


Director, IIMS

Dr. Shivaji Mundhe

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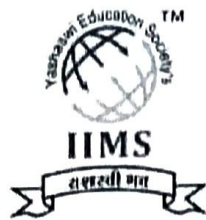


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ACTION TAKEN REPORT OF IQAC COMMITTEE MEETING- Term-I, A.Y- 2021 -22

Date: 12.11.2021

Time-11.30PM

Venue: Conference Hall, IIMS

Sr.No	Agenda/Plan of Action	Action Taken
1.	Preparation of Academic Calender,Class Time Table and workload.	Mr Mahesh Mahankal was assigned the responsibility . The same has been prepared and documented.
2.	To Inform about commencement of Classes- 3 rd Semester, 1 st Semester MBA	Class Co-ordinators Prof Gangadhar Dukre, Prof Swati Bhalerao,Prof Prashant Wadkar have informed the students and Notice for the same was posted in the Notice Board.The students were also informally informed through Whatsapp messages.
3.	To inform about getting approval for MCA and PhD Courses.	The Institute received approval from AICTE and DTE. The admission for MCA was completed for the AY2021-2022.The Research scholars were also informed about the admission process through mails and Institutes's website.
4.	To discuss about 1 st year MCA Admission.	The admission to the course was successfully closed for the Academic Year with the declaration of seats filled.
5.	To inform about ISO 21001 Educational Audit.	The Internal Auditor assessed the documents and final documentation and processes were undertaken.



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6.	To renew library subscriptions and library requirements	The faculties have suggested the purchase of New Books . New Books(MBA & MCA) for the Academic Year were purchased and well documented for accession purpose.
7.	To Upgrade the IT Infrastructure	The entire PCs are changed for the faculty and students. Upgraded 90 HP all in one Pcs for students and 20 Lenovo all in one Pcs were bought in for Faculties
8.	Review of formation of Statutory, Non statutory and other committees	All the committees were reframed and the minutes of meeting were well documented.
9.	Formulation of Research Policy and Research Advisory Committee and Ethics Committee.	The Research policy and the research advisory committee and ethics committee were formed and documented.
10.	To organise International Conference and academic collaboration with foreign universities.	Foreign collaboration with Indo European Education Foundation [IEEF], Poland was initiated and Guest speakers from 6 countries were invited and delivered their session online.
11.	To encourage students to take up SWAYAM Courses	28 Students from the Academic Year 2021-22 successfully completed swayam courses.
12.	To Publish Research Papers in collaboration with various publishing houses in Peer Reviewed journals with ISSN Number.	Faculty Members have published research papers in Scopus and Peer Reviewed Journals.



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13.	To encourage administrative staffs to attend workshops on quality enhancements	Administrative staffs are encouraged and motivated to attend workshops.
14.	To complete any of the audit namely Green Audit, Environmental Audit and Energy Audit	Prof Mahesh Mahankal Completed all the audits on time.
15.	Incorporating Blended Teaching Learning	Blended Teaching Learning is followed for both MBA and MCA Students. Expert Lectures and Guest sessions were arranged for the students through online mode
16.	Criteria wise Review and Discussion and filling of AQAR-2021	Respective Criteria heads have collected and analysed the data. The same data is reflected in AQAR-2020-2021.


IQAC Co-ordinator

Director, IIMS



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Internal Quality Assurance Cell (IQAC)

Ref - IIMS/2022/32

Date: 18th April, 2022

Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting to be held on, 23rd April 2022 at 11.30 am at the Institute's Campus. Presence of all members of IQAC is solicited.

Agenda of the Meeting:

<u>Sr.No</u>	<u>Agenda</u>
	<u>Review of last Minutes of Meeting and Action Taken Report.</u>
<u>1</u>	Induction of New Members to the IQAC Committee
<u>2.</u>	International Conference and Workshops Organised
<u>3</u>	ISO 21001:2018 Certification
<u>3</u>	Commencement of 2 nd Semester
<u>4.</u>	Academic –Syllabus Discussion-Subject Allocation-Faculty Workload Distribution- Preparation of Teaching Plan.
<u>5.</u>	Value Added Courses
<u>6.</u>	Research Compendium in association with NIPM
<u>7</u>	AQAR-2019-2020 Submission
<u>8</u>	Result Analysis and Stake holders Feedback Discussion.
<u>9</u>	College Committee review –
<u>10</u>	Mentoring - data, division of students and allocation of teachers

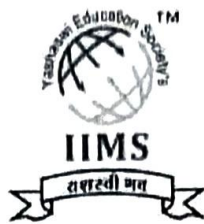


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<u>11</u>	Presentation of Placement Data
<u>12</u>	Up gradation of Physical Infrastructure
<u>13</u>	Any Other Item with the Permission of the Chair.

Copy to-

1. All Members of the IQAC Committee
2. Copy to Mr Makrand Kulkarni, Management Trustee, Yashaswi Education Society.
3. Copy to Dr. Bharat Kasar, Director, Camp Education Society's Institute of Management.
4. Copy to Dr Balaji Gopalan, Asia Pacific Human Resources Director @ Carraro India Carraro India Ltd. Pune plant, India. B2/2 MIDC Ind. Area Ranjangaon
5. Copy to Dr Santosh Bhawe, Pune Cantonment, Mundhwa Pune - 411 036
6. IIMS, Office
7. Institute Website



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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting – 23rd April, 2022

Date: 23.04.2022

Time-11.30PM

Venue: Conference Hall, IIMS

Next Meeting Proposed August, 2022

Minutes of IQAC Meeting held on 23rd April, 2022

Dr. Shivaji Mundhe, The Chairman, IQAC welcomed all the attendees. The previous minutes for IQAC meeting held on 12th November 2021 were confirmed. He further mentioned that the minutes of the meeting will be put on the website as per policy. He then said that the AQAR is almost ready and its structure is modified, proof of data is being asked to check whether that particular action has been taken or not.

The composition of IQAC enclosed herewith

Agenda Of The Meeting

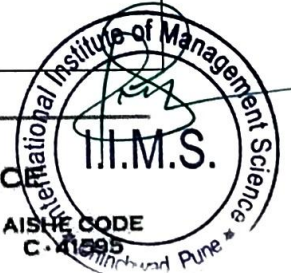
<u>Sr.No</u>	<u>Agenda</u>
	<u>Review of last Minutes of Meeting and Action Taken Report.</u>
<u>1</u>	Induction of New Members to the IQAC Committee
<u>2.</u>	International Conference and Workshops Organised
<u>3</u>	ISO 21001:2018 Certification
<u>3</u>	Commencement of 2 nd Semester
<u>4.</u>	Academic –Syllabus Discussion-Subject Allocation-Faculty Workload Distribution- Preparation of Teaching Plan.

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<u>5.</u>	Value Added Courses
<u>6.</u>	Research Compendium in association with NIPM
<u>7</u>	AQAR-2019-2020 Submission
<u>8</u>	Result Analysis and Stake holders Feedback Discussion.
<u>9</u>	College Committee review –
<u>10</u>	Mentoring - data, division of students and allocation of teachers
<u>11</u>	Presentation of Placement Data
<u>12</u>	Up gradation of Physical Infrastructure
<u>13</u>	Any Other Item with the Permission of the Chair.

Discussion

The Director and IQAC Chairperson, briefed about various ongoing activities in the campus and motivated and guided IQAC for initiating and maintaining the quality culture in the campus

Agenda Item No-1

As per the guidelines, the IQAC Composition is reconstituted. With Members Dr Balaji Gopalan and Dr Santosh Bhawe completing their terms new members were added to the committee. Mr Narendra Patil and Mr Mangesh Kulkarni as Industry Representative, Mr Asish waghe as Alumni and Stakeholder, Dr Sachin Misal and Mr Nishant Pachpor as Teacher representative, Mr Sandip Gejage as Head Librarian and Ms Ravina Lodha as Student Representative were unanimously co-opted to the committee.



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Agenda Item No-2

Dr Vandana Mohanty, IQAC Coordinator briefed about the success of the International Conference. The “2nd International Conference on Innovations in Management & Information Technology (ICIMIT –22)” through virtual mode, in association with National Institute of Personnel Management, India [NIPM] & Indo European Education Foundation [IEEF], Poland on 25th & 26th February 2022. 40 Papers were selected from among 72 research papers received for the conference. The selection of the research papers were strictly on the basis of peer reviewed and plagiarism percentage. The International Conference report was presented before the committee.

Agenda Item No-3

Dr Vandana Mohanty informed the committee about ISO 21001:2018 audit to be held in the month of May. All the formalities necessary for the audit are being prepared and Departmental files are almost ready to be presented before the committee. A committee approach is necessary to get ISO 21001:2018. Substantial improvement is necessary to retain the certification after validation period. The committee members suggested implementing ISO 21001:2018 through incremental improvement with a futuristic agenda.

Agenda Item No-4

The 2nd Semester and 4th Semester commenced from 2nd May, 2022 as per the University Calendar. Mr Mahesh Mahankal presented the time table as well as workload for all the faculty members. MCA Syllabus required certain experts so classes were arranged in hybrid mode for smooth completion of syllabus. As per University guidelines, the second semester exam will be held on offline mode. All Faculties have to submit their teaching plan to the IQAC Coordinator.

Agenda Item No-5

Value added courses are to be introduced for the 2nd Semester Students. Prof Nishant Pachpor informed the committee about signing of a MOU with Barclays for Students Training Programme. Every Semester Barclays will provide training programme on Soft Skill for a 30



hour duration. The committee was also briefed about the past training activities of RUBICON and Value added programmes introduced to the student.

Agenda Item No-6

The Research Journal Yashomanthan was registered at SJIF and obtained an Impact Factor of – SJIF-6.689. In order to strengthen the Institute- Industry as well as research, the Institute suggested a tie up with NIPM to publish four research compendiums. The fifth compendium published was presented to the committee and responsibility for the publication for 6th issue was allocated to Dr Vandana Mohanty.

Agenda Item No-7

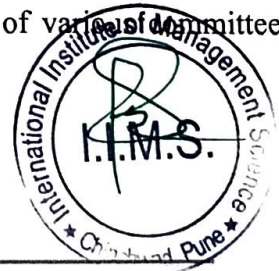
AQAR-2020-21 SUBMISSION has to be prepared and submitted to NAAC. The IQAC Coordinator informed that 2021 onwards a new format of collecting data is introduced by NAAC and the same is updated in the website. The IQAC coordinator briefed the committee about the new changes introduced by NAAC.

Agenda Item No-8

As a NAAC Mandate, Student Satisfaction Survey was conducted by the Institute. Dr Sachin Misal briefed the process of satisfaction survey and the analysis made. Faculty wise score to be worked out by IQAC and Dr Pushpraj Wagh presented the result analysis to the committee members.

Agenda Item No-9

A review was taken on the formation of new committees at the beginning of academic year for the smooth working. Staff members were allotted the different duties of various committees. New students as members were added.



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Agenda Item No-10

Mentoring for the newly admitted students was proposed. Each Faculty were assigned 10 Students for mentoring. Each Faculty have to collect data from their mentees in the designed format. All the meetings with the mentees are to be recorded. Mentoring should include Academics, Career and Interpersonal issues.

Agenda Item No-11

Placement Data and Statistics was presented to the committee by Dr Pushpraj Wagh and Mr Nishant Pachpor. The committee suggested few recommendations in matter to Placement.

Agenda Item No-12

Dr. S.D. Mundhe said that as far as the infrastructure is concerned, he said that the new centers have been created, new seminar halls are created, even the toilet blocks have been renovated and new toilet blocks also have been added wherever we have the common facilities like auditorium, seminar hall or convention hall.

Agenda Item No-13

Dr Vandana Mohanty briefed the attendees about the action plan of IQAC for academic year 2021-22 and how it is implemented at various levels in college. Members found the report satisfactory and it was accepted without changes

As a part of Strategic Plan of IQAC, the committee members suggested the IQAC to Induct New guides for the Ph.D Programme. The committee Members emphasized on research opportunities and research activities of the faculty members. They also mentioned about enhancing linkage

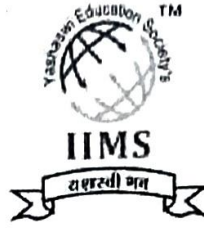


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with national and international bodies to be established for development. The members agreed and appreciated the proposal.

As there were no other items to be discussed, Dr Vandana Mohanty, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of August 2022.


Dr Vandana Mohanty
Coordinator, IQAC


Dr Shivaji D Mundhe
Director & Chairperson, IQAC

CC-

1. All Committee Members
2. Office, IIMS



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ACTION TAKEN REPORT OF IQAC COMMITTEE MEETING- Term-I, A.Y- 2021 -22

Date: 23.04.2022

Time-11.30PM

Venue: Conference Hall, IIMS

Sr.No	Agenda/Plan of Action	Action Taken
1.	Induction of New Members to the IQAC Committee	Mr Narendra Patil and Mr Mangesh Kulkarni as Industry Representative, Mr Asish waghe as Alumni and Stakeholder, Dr Sachin Misal and Mr Nishant Pachpor as Teacher representative, Mr Sandip Gejage as Head Librarian and Ms Ravina Lodha as Student Representative were unanimously co-opted to the committee
2.	International Conference and Workshops Organised	2nd International Conference on Innovations in Management & Information Technology (ICIMIT – 22) through virtual mode, in association with National Institute of Personnel Management, India [NIPM] & Indo European Education Foundation [IEEF], Poland on 25 th & 26 th February 2022. Research Methodology workshop was organized for the Research Scholar of Savitribai Phule Pune University.
3.	ISO 21001:2018 Educational Standard Certification	The Institute successfully completed the audit on May 09 th 2022 and was awarded ISO 21001:2018 Certification.
4.	Academic –Syllabus Discussion-Subject Allocation-Faculty Workload Distribution-Preparation of Teaching Plan.	The IQAC Coordinator prepared the Academic Calendar. Prof Mahesh Mahakal prepared the Time table and subject allocation list. The same has been documented properly.
5.	Value Added Courses	Value Added courses in association with Rubicon and Barclays was introduced to the Students. The Institute in collaboration with Savitribai Phule Pune University also introduced 7 courses for this Academic Year.
6.	Research Compendium in association with NIPM	Successfully Published Issue 5 th and 6 th of International Institute of Management Science Research Compendium in association with NIPM.

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7.	AQAR-2020-2021 Submission	The AQAR was sent back to all the criteria heads for reading it before submission and submitted to NAAC.
8.	Result Analysis and Stake holders Feedback Discussion	The Result analysis was done by Dr Pushpraj Wagh and Stake holders feedback was done by Dr Sachin Misal. The Feedback was collected and analysed and communicated through website.
9.	College Committee review –	The college statutory committees were all updated and the minutes of the meetings were all documented.
10.	Mentoring - data, division of students and allocation of teachers	Each teacher will have 15 students under their mentorship and they will be engaging them in their overall development.
11.	Presentation of Placement Data	Dr Pushpraj Wagh compiled the placement statistics.
12.	Up gradation of Physical Infrastructure	The Institute's upgradation in terms of physical infrastructure is undertaken and will be completed by August 2023.
13.	Any Other Item with the Permission of the Chair.	---


IQAC Co-ordinator

Director, IIMS



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Internal Quality Assurance Cell (IQAC)

Attendance- 23rd April, 2022

Date: 23.04.2022

Time-11.30PM

Venue: Conference Hall, IIMS

Sr. No	Name of the member	Designation	Signature
Chairperson			
1	Dr. Shivaji D. Mundhe	Director, IIMS	
Members from Management			
2.	Mr Makarand Kulkarni	Treasurer, Yashaswi	
Co-ordinator of IQAC			
3.	Dr. Vandana Mohanty	Asst. Professor	
Nominee from Local Societies, Students and Alumni			
4	Dr. Bharat Kasar	Local society member	
5	Ms. Ravina Lodha	Student representative	
6	Mr. Kiran Bhai Patel	Alumni Representative	
Nominee from Industrialist and Stake Holders			
7	Mr Narendra Patil	Industry Representative	
8	Mr Mangesh Kulkarni	Industry Representative	
9	Ms. Jayashree Sapkal	Stakeholders	
10	Mr Ashish Waghe	Stakeholders	



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Teacher Representatives			
11	Dr. Pushparaj Wagh	Teacher Representative	
12	Dr Sachin Misal	Teacher Representative	
13	Mr Nishant Pachpor	Teacher Representative	
Adminstrative Officers			
14	Mr.Sandip Gejage – Mr. Kumbhar Ing.	Head Librarian	
15	Mrs Aditi Chiplunkar	Admin Officer.	

Dr Shivaji D. Mundhe
Director, IIMS



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