



Agenda for College Development Committee Meeting(2023-2024)

All the Members of College Development Committee (CDC) are hereby informed that the College Development Committee (CDC) Meeting will be held on 05th August,2023 at 11.00 am in Meeting Room of IIMS, Chinchwad.

The Agenda for the meeting is as follows.

1. **Opening Remarks**-Welcome and Introductions and Overview of the Meeting Agenda.
2. **Review and Closure of the Previous Academic Year 2022-2023**
 - Summary of Achievements
 - Challenges Faced and Lessons Learned
 - Actions Taken on Previous Committee Recommendations
3. **Approval of Academic Calendar of 2023-2024**
 - Presentation and Discussion of the Academic Calendar
 - Approval of the Academic Calendar
4. **Approval of Induction of Newly Admitted Students 2023-2024**
 - Overview of Induction Program
 - Feedback from Previous Induction Programs
 - Plans for Improvement and Enhancement
5. **Bridge Course for MCA & MBA Students 2023-2024**
 - Overview of Bridge Course Structure
 - Evaluation of Effectiveness
 - Suggestions for Improvement
6. **Mentor-Mentee Allocation 2023-2024**
 - Process Overview
 - Allocation Feedback and Adjustments
 - Monitoring and Support Mechanisms
7. **Arrangement of Industrial Visit 2023-2024**
 - Review of Previous Visits
 - Planning for Future Visits
 - Industry Partnerships and Engagement
8. **SIP (Summer Internship Program) of the MBA Students 2022-2023**
 - Review of SIP Structure and Implementation
 - Student Feedback and Improvements
 - Industry Collaboration for SIP Opportunities
9. **Overview of Value Added Courses to be introduced in the AY2023-2024**
 - Overview of Value Added Courses Offered
 - Feedback and Demand Analysis
 - Expansion or Modification Plans
10. **Approval for Soft Skills Training for MCA Students 2023-2024**

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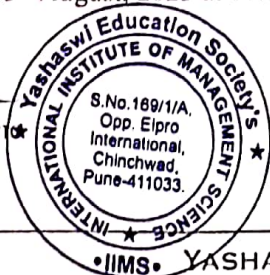


- Review of Soft Skills Training Programs
 - Effectiveness Evaluation
 - Incorporating Feedback for Enhancements
11. Recap and Future Planning of Guest Sessions 2023-2024
- Evaluation of Impact
 - Future Guest Session Planning
12. Student Satisfactory Survey 2022-2023
- Analysis of Survey Results
 - Actionable Insights
 - Implementation Plans for Improvement
13. Stakeholders Feedback on Curriculum 2022-2023
- Proposed Changes or Modifications
 - Curriculum Development Plans
14. Overview of Faculty Research Outputs 2022-2023
- Recognition and Support Mechanisms
 - Strategies for Encouraging Research
15. Summary of Ongoing and Completed Research Collaboration Projects 2022-2023
- Collaboration Opportunities
 - Resource Allocation for Research
16. Review of Best Practices 2023-2024
- Identification and Sharing of Best Practices
 - Potential Adoption in Other Departments
 - Continuous Improvement Strategies
17. Library Book Purchase 2022-2023
- Review of Library Collection
 - Budget Allocation for Book Purchase
 - Prioritization of Subject Areas
18. Purchase of Database for Research 2023-2024
- Evaluation of Current Databases
 - Needs Assessment for Additional Databases
 - Budget Allocation and Procurement Plans
19. Overview of Placement data for MBA & MCA Students for 2022-2023.
20. Next Meeting and Adjournment

Meeting Venue: Yashaswi Bhavan, IIMS Campus.

Date & Time: 10th August, 2023 at 11.00 am.

Dr. Shivaji Mundli
Director-IIMS



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**Yashaswi Education Society's
International Institute of Management
Science, Chinchwad, Pune.
College Development Committee (CDC)**



Date : 05/08/2023

Sr.No	Name of the Member	Designation	Sign
1	Hon'ble. Vishwesh Kulkarni	Chairman	
2	Mrs. Sobha Kulkarni	Secretary	
3	Dr. Abhishek Kulkarni	Representative of the Management (Managing Director-Yashaswi Group)	
4	Mr. Makrand Kulkarni	Representative of the Management	
5	Dr Vandana Mohanty	IQAC Co-ordinator and HOD MBA	
6	Dr. Ashwini Brahme	MCA HOD	
7	Dr. Sachin Misal	Ph.D Research Center, Coordinator	
8	Capt. (Dr) C.M Chitale	Education Representative Member	
9	Dr. Sachin Borgave	Research Representative Member	
10	Mr. Narendra Patil	Industry Representative Member	
11	Mr. Rohit Shenoy	Social Service Representative Member	
12	Dr .Pushpraj Wagh	Teacher Representatives	
13	Prof. Nishant Pachpor	Teacher Representatives	
14	Mrs. Aditi Chiplunkar	Administrative Staff Representative	
15	Mallikarjun Kotali	Student's Representative	
16	Senkalp Sali	Student's Representative	
17	Dr. Shivaji Mundhe	Member Secretary/Director	





Minutes of College Development Committee Meeting (2023-2024)

Date: 5th August 2023

Time: 11:00 am

Location: Yashaswi Bhavan, HMS Campus

Attendees:

1. Hon'ble Vishwesh Kulkarni
2. Mr Makrand Kulkarni
3. Dr Vandana Mohanty
4. Dr. Ashwini Brahme
5. Dr. Sachin Misal
6. Capt. (Dr) C.M Chitale
7. Dr Sachin Borgave
8. Mr Narendra Patil
9. Mr. Rohit Shenoy
10. Dr Pushpraj Wagh
11. Prof .Nishant Pachpor
12. Mrs. Aditi Chiplunkar
13. Mallikarjun Kotali
14. Sankalp Sali
15. Dr Shivaji Mundhe

Absentees:

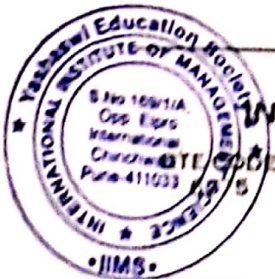
1. Mrs Sobha Kulkarni
2. Mr Abhishek Kulkarni

Agenda Item 1: Opening Remarks

- The meeting commenced with Dr Shivaji Mundhe, Director HMS extending a warm welcome to all attendees and introducing the agenda for discussion. The Minutes of the CDC Meeting held on April,2022 were proposed by Dr. Shivaji Mundhe and seconded by Dr. Vandana Mohanty.

Agenda Item 2: Review and Closure of the Previous Academic Year

- Dr Shivaji Munde, Director HMS presented a summary of the achievements, challenges faced, and lessons learned from the previous academic year was presented. Actions taken on previous committee recommendations were reviewed and discussed by the committee.



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Agenda Item 3: Academic Calendar of 2023-2024

- The academic calendar for the upcoming year was presented by Dr Vandana Mohanty, HOD MBA & Dr Ashwini Brahma, HOD MCA and thoroughly discussed. After deliberation, the academic calendar was approved by the committee. The Academic Calendar The academic calendar for 2023-2024 was presented, including:
 - Guest lectures
 - Industry expert sessions on personality development
 - Research Methodology Workshops

The Academic Coordinator presented the Continuous Comprehensive Evaluation (CCE) patterns as decided by the Heads of Departments (HODs) for the MBA and MCA courses.

- **Components of CCE:**
 - Written Home Assignments
 - Quizzes
 - Mid-term examinations
 - Group projects
 - Class participation
 - Viva
 - Group Presentations
 - End Term Examinations

The Academic Coordinator provided an in-depth briefing on the value-added courses planned for the upcoming academic year. These courses aim to enhance the employability and skill set of students beyond the standard curriculum. Mr Makrand Kulkarni suggested for collaboration with industry experts and professionals to deliver practical and relevant content.

Agenda Item 4: Induction of Newly Admitted Students

- Dr Shivaji Mundhe proposed Prof Yugandhara Patil as the coordinator of Induction Program. Prof Patil gave an overview planning of the induction program for newly admitted students of MBA & MCA 2023-2025 batch. Feedback from previous induction programs was shared, and plans for improvement and enhancement were discussed and approved by the committee.

Agenda Item 5: Bridge Course for MCA and MBA Students

- The structure and effectiveness of the bridge course for MCA and MBA students were evaluated. Dr Vandana Mohanty proposed the Bridge/Orientation course syllabus and planning before the committee for approval. Suggestions for improvement from the committee were considered for implementation.

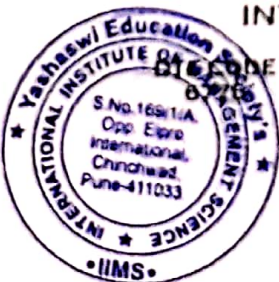
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Agenda Item 6: Mentor-Mentee Allocation

- The process of mentor-mentee allocation was outlined, and feedback received was discussed. Mentoring was formulated and implemented with requisite formats as per NAAC requirements. The plan for 2023-24 has already been made and the same was presented by Prof Yugandhara Patil and Dr Vaibhav Patil, coordinators for MCA & MBA respectively. Adjustments to the allocation process were proposed, and monitoring and support mechanisms were emphasized by the committee

Agenda Item 7: Industrial Visit

- Previous industrial visits were reviewed, and plans for future visits were discussed. The importance of industry partnerships and engagement was highlighted. Prof Pavan Sharma was given the responsibility for arranging the Industrial visit for the students. Mr Pavan Sharma informed the committee that Industrial Visit is Scheduled to Coca Cola and he is in talks for scheduling another visit to MAPRO, Mahabaleshwar.

Agenda Item 8: SIP (Summer Internship Program) of the MBA Students

- The structure and implementation of the SIP program were presented by Prof Gangadhar Dukare and reviewed by the Committee. The SIP Policy was put for approval from the committee. The committee considered the Feedback from students and industry collaborators for program improvement. The SIP format was presented before the committee. The committee unanimously accepted and approved the process.

Agenda Item 9: Value Added Courses

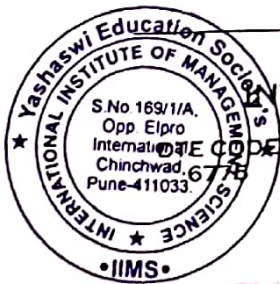
- Dr Vandana Mohanty briefly discussed The value-added courses offered, along with feedback and demand analysis. Dr Mohanty explained institutes plans for expanding and modifying value-added courses all were considered and approved by the committee.

Agenda Item 10: Soft Skills Training

- Prof. Prashant Wadkar underscored the significance of soft skills training programs for enhancing effectiveness. The committee emphasized the importance of incorporating feedback for continuous program enhancement, recognizing the pivotal role soft skills play in fostering professional growth and success.

Agenda Item 11: Guest Sessions for Students

- Prof Nishant Pachpor & Dr Pushparaj Wagh MCA and MBA department respectively presented brief planning about upcoming guest sessions and previous guest sessions were recapped, and their impact was evaluated. Plans for future guest sessions were approved by the committee.



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Agenda Item 12: Student Satisfactory Survey

- Prof. Prashant Wadkar and Dr. Sachin Misal presented the analysed results from the student satisfaction survey. The committee identified actionable insights and engaged in discussions to formulate plans for improvement based on the feedback received.

Agenda Item 13: Curriculum Feedback

Dr. Sachin Misal presented curriculum feedback, encompassing discussions on input from both students and faculty. The committee deliberated on proposed changes or modifications to enhance the curriculum in line with the feedback received.

Upgrades: The institution has upgraded computer systems and software to meet current technological standards.

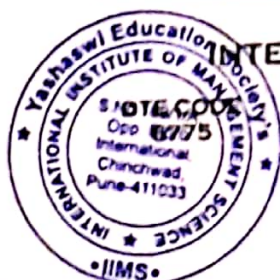
- **High Satisfaction:** Computer laboratory, ICT classroom, library, drinking water, washroom, and Internet/Wi-Fi facilities received high satisfaction rates.
- **Moderate Satisfaction:** Cleanliness and medical facilities received moderate satisfaction rates, indicating a need for improvements in specific areas.
- **Low Satisfaction:** The canteen and sports facilities received the lowest satisfaction rates, requiring immediate attention.

The committee suggested to increase the frequency of cleaning schedules and ensure regular maintenance and checks. Shivaji Mundhe informed the committee that the institute has a tie-up with a nearby hospital located within 500 meters, providing emergency medical assistance. A ready first aid box is available on the institute's premises. Although there is no canteen facility within the premises, a designated clean eating area is provided for students to eat their tiffin's. Various nearby messes offer a variety of food options for students.

- **Curriculum Feedback:** The curriculum is generally well-received, with high agreement on industry orientation, clarity of objectives, and professional development. Concerns were noted regarding the balance between theory and practical content, relevance of electives, and employability skills. Addressing these areas is essential for improving student satisfaction and curriculum effectiveness. The committee members suggested to inform the BOS Members regarding the feedback on syllabus. A copy of the same is to be presented in the next meeting.

Agenda Item 14: Faculty Research Publications

- Dr. Sachin Misal provided a concise overview of faculty research publications, highlighting the discussion on supporting mechanisms for research endeavours. The committee explored strategies aimed at fostering a culture of research and encouraging faculty to enhance their scholarly outputs. The committee encouraged faculty members to write and present research papers and to attend faculty development programs to further their academic and professional growth.



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Agenda Item 15: Research Projects by Faculty

- Dr. Ashwini Brahme delivered a summary of faculty research projects, encompassing both ongoing and completed endeavours. The committee engaged in discussions regarding collaboration opportunities and resource allocation to support and further facilitate research initiatives among faculty members. Dr. Brahme briefed about successful completion of two research projects for the year 2022-2023.

Agenda Item 16: Review of Best Practices

- Prof. Mahesh Mahakal gave a comprehensive review of best practices, focusing on school adoption, software development cell operations, and mentor-mentee allocation. The committee explored strategies for potentially implementing these practices in other departments, recognizing their potential to enhance overall effectiveness and efficiency across the institution.

Agenda Item 17: Library Book Purchase

- Mr. Mahendra Kamble provided an overview of the library's book purchasing process, including a review of the current collection and discussions on budget allocation. The committee identified subject areas for prioritization, ensuring that resources are allocated effectively to enhance the library's offerings in key areas of interest and need. Additionally, the committee requested an inventory check of the existing books to better inform future purchasing decisions. The discussion also included the need for library books aligned with the revised syllabus, specifically mentioning the requirement for textbooks for the MCA Course. The committee emphasized the importance of upgrading the library with the necessary resources to meet these new educational standards.

Agenda Item 18: Purchase of Database for Research

- Mr. Mahendra Kamble led the evaluation of current research databases and conducted a needs assessment for potential additional databases. The committee discussed budget allocation and formulated procurement plans to acquire the necessary databases, ensuring researchers have access to comprehensive resources to support their work effectively.

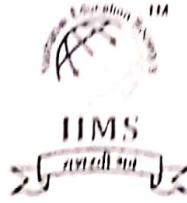


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Agenda Item 19: Placement of Students

- Prof. Nishant Pachpor and Dr. Pushparaj Wagh provided an overview of student placement, reviewing statistics from the previous academic year. The committee engaged in discussions to formulate strategies aimed at enhancing placement opportunities for students, ensuring they are well-prepared for successful transitions into their careers.

Agenda Item 20: Next Meeting and Adjournment

- The date, time, and location of the next meeting were agreed upon.
 - Action items were summarized, and the meeting was adjourned. Dr Vandana Mohanty proposed the vote of thanks to the attendees.

Action Items:

Next Meeting:

- Date: 2nd December 2023
- Time: 11.00 am
- Location: Yashaswi Bhavan, IIMS Campus

Meeting Adjourned at 01.30 PM.


Dr. Shivaji Mundhe
Director


Mr. Vishwesh Kulkarni
Chairman



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