

International Institute of Management Sci -(15-16)

YASHASWI EDUCATION SOCIETY

Chinchwad

PUNE

State Name : Maharashtra, Code : 27

Payment Voucher

No. : 104

Dated : 25-Jul-2018

Particulars	Amount
Account : RAJENDRA SABNIS, DEAN IIMS	1,000.00
Through : Cash	
On Account of : being amont paid for Faculty development program	
Amount (in words) : INR One Thousand Only	
	₹ 1,000.00



Receiver's Signature :



Authorised Signatory



Date: 16 /01/2019

To
Dr. Milind Marathe
Director IIMS,
Chinchwad Pune

Subject: Application for Reimbursement of Faculty Development Program Fees

Respected Sir/Madam,

I am writing to request the reimbursement of the fees Rs 1000 for the Faculty Development Program I attended at Pratibha Institute, Pune, from January 7 to January 11, 2019.

The program was highly beneficial and has enhanced my teaching skills and knowledge, which I believe will contribute positively to our institution. I kindly request you to process the reimbursement at your earliest convenience.

Thank you for your consideration.

Yours sincerely,

Prof. Rajendra Subnis
Asst. Professor
IIMS, Chinchwad

